



FA 2010 B_
September 8, 2010
Sponsoring Senator: [-- Your Name --]
Title: [--Organization Name--] Preliminary Allocation

Organization Preliminary Allocation Application

In order to fully benefit the students of the University of Tulsa, the Student Association offers a one-time preliminary allocation to chartered student organizations to fund up to seven events throughout the academic year.

All applicants are subject to approval by the SA Senate and may receive up to \$500.

Application Process:

- 1) Read the SOC and FAC Guidelines found on the SA website (<http://www.utulsa.edu/sa/documents/>).
- 2) Submit this application along with the Preliminary Allocation Questionnaire to sa-allocations@utulsa.edu; the organization's applying representative, president, and treasurer will receive a receipt confirming submission within 3 business days.
- 3) You will be notified within 7 days from the date of your receipt of your organization's eligibility for funding (including having an active charter).
- 4) The funds will be transferred to your organization's account within one week after eligibility is confirmed.
- 5) If your organization has received Organization Advance Allocations for the same academic year, that amount will be deducted from the total eligibility for Preliminary Allocations.
- 6) Applications will not be accepted after September 22nd.

[Organization Name] agrees to be held responsible for the \$500 grant. Should your organization misrepresent or misuse these funds in accordance with the FAC guidelines, then the organization's funds shall be garnered accordingly.

The organization acknowledges that it has read the current SOC and the FAC Guidelines and accepts their terms and conditions of funding (available at <http://www.utulsa.edu/sa/documents/>).

Organization Name _____
Organization Account Number _____ **Faculty Advisor** _____
President _____ **Treasurer** _____
Representative Applying _____
Representative's email address _____
Representative's cell phone number _____